



42395 Ryan Road, Suite 112  
Brambleton, VA 20148-4858  
[www.KeepTheCandleGlowing.org](http://www.KeepTheCandleGlowing.org)

The IIB's Foundation will be holding a Silent Auction Fundraising Event at our **8th Annual Pink Tie Charity Ball** to be held on Saturday, May 5, 2018. The IIB's Foundation is a non-profit organization dedicated to comforting women going through the pain associated with breast cancer.

The IIB's stands for our personally created **Bosom Buddy Baskets** which include comfort and informational items delivered to women in their hospital room shortly after undergoing breast cancer surgeries and treatments. We are celebrating our 13th Anniversary of providing 1,000's of **Bosom Buddy Baskets FREE OF CHARGE** to many Virginia area hospitals as well as shipping 100's of Baskets to 47 states and 8 Countries. All funds raised from this event will be used to support The IIB's Foundation's work in our local community.

We're in the process of collecting merchandise for the event, and I'm writing to request your assistance in making the **8th Annual Pink Tie Charity Ball**. By donating an item, you'll be making a tax deductible contribution that will help The IIB's Foundation continue to help make life better for individuals in need right here in our community.

Additionally, you'll benefit from exposure of your company's name to the 500 expected attendees. Donors will be listed in the event program, on the large video screen during the evening and on our website, [www.BosomBuddyBaskets.org](http://www.BosomBuddyBaskets.org). In addition, the merchandise you give will be on display throughout the event.

Won't you consider donating an item to support the continued work of The IIB's Foundation? If so, you can reach me at the below listed phone number or email. Or you can complete the attached forms and send them and your donated items to 41536 Springvalley Lane, Leesburg, VA 20175. We look forward to receiving your donation. We also thank you in advance for helping to Keep the Candle Glowing.

*Stacy Davolt*

Stacy Davolt  
The IIB's Foundation  
[Stacy@KeeptheCandleGlowing.org](mailto:Stacy@KeeptheCandleGlowing.org)  
703-981-6333 cell

**The IIIB's Foundation**  
**8<sup>th</sup> Annual Pink Tie Charity Ball**

**SILENT AUCTION ITEM FORM**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Name of Donated Item: \_\_\_\_\_  
\_\_\_\_\_

Description of Item (to be used on Bid Sheets): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Details (Include Service to be Offered, Restrictions, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*\*RETAIL PRICE: \$** \_\_\_\_\_

Special Instructions on Drop Off or Pick Up of Item: \_\_\_\_\_  
\_\_\_\_\_

**COMPANY LOGO AUTHORIZATION FORM**

Authorized Logo Release/Artwork/Graphics Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

In order to publish the company's /logo with The IIIB's Foundation, the company authorizes The IIIB's Foundation to use the company's corporate logos, trade names, and trade/service marks in order to display and reproduce. In addition, the company's approval allows The IIIB's Foundation to include the company's logo in other communication materials (video, audio, electronic broadcasts, print promotion and advertising) to further increase awareness of the company.

In order to ensure the accuracy of the information the company agrees to provide The IIIB's Foundation with the company's current corporate logos, trade names, and trade/service marks and with any subsequent changes. By signing, the company indicates that the use granted is indemnified and held harmless from any third party rights and/or claims, without waiver of any legal privileges.

Other than the rights granted here, The IIIB's Foundation acknowledges that it has no other rights in the company's corporate logos, trade names, and trade/service marks.

**GUIDELINES FOR ARTWORK:**

Please send two (2) digital files of your logo via email to **stacy@keepthecandleglowing.org** in an Adobe Photoshop-compatible format (PSD, JPEG, TIFF, BMP, GIF or PNG formats), minimum 300 dpi, minimum 5" width.

AUTHORIZED SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**PLEASE RETURN THIS FORM VIA EMAIL OR MAIL NO LATER THAN APRIL 15 TO STACY DAVOLT:**

Stacy@KeeptheCandleGlowing.org  
41536 Springvalley Lane, Leesburg, VA 20175 (c) 703.981.6333



The IIB's Foundation  
KeepTheCandleGlowing.org

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## Tax Exempt information Form

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

FEB 16 2012

Date:

THE IIBS FOUNDATION  
41536 SPRINGVALLEY LANE  
LEESBURG, VA 20175

Employer Identification Number:  
45-2048456  
DLN:  
17053362399031  
Contact Person:  
RICHARD COMBS ID# 31024  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
April 22, 2011  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Lois G. Lerner  
Director, Exempt Organizations

Enclosure: Publication 4221-PC